



**Metro Community
Health Center**



Psychiatric Nurse Practitioner

Metro Community Health Center extends great benefits to our eligible employees.

MCHC current benefits are:

- MCHC pays 100% of the employee premium for UPMC Gold Small Business Medical, United Concordia dental, STD, LTD and Life insurance
- VBA vision coverage is offered as voluntary coverage that paid for by the employee
- Medical and Dependent Care FSA and HRA
- 2 weeks of paid parental leave
- 20 days (4 weeks) of PTO for your 1st two years
- 11 paid holidays
- 401k with a 4% match

DUTIES AND RESPONSIBILITIES:

- Comprehensive physical assessment; evaluating, diagnosing, and treating new and existing patient's mental health conditions
- Collaboration with Primary Care Providers and Mental Health Services
- Initiating and interpreting labs and x-ray studies including CTs & MRIs
- Performing medical procedures.
- Prescribing and referring patients for specialized consultation.
- Input progress notes on patients' in the EHR indicating patient status and treatment procedures performed.
- Conducting follow-up patient care.
- Providing health education to patients and families
- Supervising and/or coordinating the activities of patient care and support staff within the clinic
- Teaching and training illness prevention.

- Actively participate in community health education.
- Performing emergency life-saving procedures in cases such as cardiac arrest, respiratory arrest, massive hemorrhage, or similar emergencies.
- Are among front line medical providers in emergency disaster services

- **ESSENTIAL FUNCTIONS:**

- Demonstrate a high level of skill at building relationships and customer service.
- Demonstrate interpersonal savvy and influence skills in managing difficult clients and patients.
- Demonstrate high degree of knowledge and competency in the practice of medicine and associated charting requirements.
- Requisite skills and ability to perform certain medical tasks as assigned
- Demonstrate a high level of problem-solving skill to better serve patients and staff.
- Strong attention to detail and accuracy.
- Ability to utilize computers for data entry and information retrieval.
- Excellent verbal and written communication skills.
- Ability to implement, and evaluate operational and administrative processes.

POSITION REQUIREMENTS:

Education

- M.D. from an accredited educational institution.
- Licensed to psychiatry in the State of Pennsylvania.
- Demonstrated expertise in relevant mental health practices, protocols, trends and best practices in clinical areas assigned.
- Demonstrated knowledge and success in effecting overall clinical operations.
- Experience/Knowledge of required accreditation process and requirements, as well as all federal, state and local regulations and standards associated with the delivery of care in a community health center environment.
- Ability to manage multiple responsibilities and emergency situations successfully
- Proficiency in knowledge of office management, use of computer and EMR's

*****All candidates applying will need to be vaccinated for COVID and show proof of receiving the COVID vaccine before being interview and hired. *****